



**THE DIOCESE OF ROCKVILLE CENTRE  
PROPAGATION OF THE FAITH AND MISSION OFFICE**

Financial Statements

December 31, 2010 and 2009

(With Independent Auditors' Report Thereon)

"



KPMG LLP  
345 Park Avenue  
New York, NY 10154

## Independent Auditors' Report

The Most Reverend William F. Murphy, S.T.D., L.H.D., Bishop  
Roman Catholic Diocese of Rockville Centre:

We have audited the accompanying statements of financial position of The Diocese of Rockville Centre Propagation of the Faith and Mission Office (the Mission Office) as of December 31, 2010 and 2009, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the Mission Office's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Mission Office's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Diocese of Rockville Centre Propagation of the Faith and Mission Office as of December 31, 2010 and 2009, and the changes in its net assets and its cash flows for the years then ended in conformity with U.S. generally accepted accounting principles.

*KPMG LLP*

July 7, 2011

**THE DIOCESE OF ROCKVILLE CENTRE  
PROPAGATION OF THE FAITH AND MISSION OFFICE**

Statements of Financial Position

December 31, 2010 and 2009

<b>Assets</b>	<b>2010</b>	<b>2009</b>
Cash and cash equivalents	\$ 424,006	1,028,263
Investments, at fair value (note 3)	1,671,689	1,443,885
Due from related entity	7,472	—
Other assets	200,487	139,734
Contributed property held for sale (note 4)	—	268,000
Total assets	\$ 2,303,654	2,879,882
<b>Liabilities and Net Assets</b>		
Liabilities:		
Accounts payable and accrued expenses	\$ —	202
Due to related entity (note 5)	28,233	61,485
Funds held for others (notes 6 and 7)	1,599,080	2,141,854
Total liabilities	1,627,313	2,203,541
Net assets – unrestricted	676,341	676,341
Total liabilities and net assets	\$ 2,303,654	2,879,882

See accompanying notes to financial statements.

**THE DIOCESE OF ROCKVILLE CENTRE  
PROPAGATION OF THE FAITH AND MISSION OFFICE**

Statements of Activities

Years ended December 31, 2010 and 2009

	<b>2010</b>	<b>2009</b>
Revenues:		
Total contributions raised	\$ 1,502,790	1,768,702
Less:		
Amounts raised on behalf of others (note 7)	(661,596)	(713,886)
Amounts raised for National Office (note 6)	(841,194)	(1,054,816)
Investment income	459	2,504
Administrative fees	239,983	196,251
Total revenues	240,442	198,755
Expenses:		
Management and general	204,519	162,255
Fund-raising	35,923	37,452
Total expenses	240,442	199,707
Change in net assets	—	(952)
Net assets at beginning of year	676,341	677,293
Net assets at end of year	\$ 676,341	676,341

See accompanying notes to financial statements.

**THE DIOCESE OF ROCKVILLE CENTRE  
PROPAGATION OF THE FAITH AND MISSION OFFICE**

Statements of Cash Flows

Years ended December 31, 2010 and 2009

	<b>2010</b>	<b>2009</b>
Cash flows from operating activities:		
Change in net assets	\$ —	(952)
Adjustments to reconcile change in net assets to net cash (used in) provided by operating activities:		
Changes in operating assets and liabilities:		
Other assets	(60,753)	(139,734)
Accounts payable and accrued expenses	(202)	(22,546)
Due to/from related entity	(40,724)	(25,842)
Funds held for others	(542,774)	249,633
Net cash (used in) provided by operating activities	(644,453)	60,559
Cash flows from investing activities:		
Proceeds from sale of contributed property	268,000	—
Purchases of investments	(990,459)	(602,093)
Proceeds from sale of investments	762,655	764,759
Net cash provided by investing activities	40,196	162,666
Net (decrease) increase in cash and cash equivalents	(604,257)	223,225
Cash and cash equivalents at beginning of year	1,028,263	805,038
Cash and cash equivalents at end of year	\$ 424,006	1,028,263
Supplemental disclosure:		
Change in value of property held for sale	—	(10,000)

See accompanying notes to financial statements.

**THE DIOCESE OF ROCKVILLE CENTRE  
PROPAGATION OF THE FAITH AND MISSION OFFICE**

Notes to Financial Statements

December 31, 2010 and 2009

**(1) Organization**

The Diocese of Rockville Centre Propagation of the Faith and Mission Office (the Mission Office) is a member of the National Office for the Society for the Propagation of the Faith (the National Office), which was organized to develop an awareness of the work of missionaries and a better understanding of the social, economic, cultural, and religious conditions of the people with whom they work; encourage support of the missions and missionaries through prayer and donations; and develop personal contact with the missionaries.

The Mission Office is part of the Roman Catholic Diocese of Rockville Centre (the Diocese), which is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code as an organization described in Section 501(a), and a similar provision of the New York State income tax laws. Accordingly, no provision for income taxes has been made.

**(2) Summary of Significant Accounting Policies**

**(a) Basis of Presentation**

The accompanying financial statements have been prepared in accordance with U.S. generally accepted accounting principles using the accrual basis of accounting. Accordingly, the Mission Office's financial statements distinguish between unrestricted, temporarily restricted, and permanently restricted net assets, based upon the existence or absence of donor-imposed restrictions, as follows:

*Unrestricted net assets* – Net assets that are not subject to donor-imposed stipulations.

*Temporarily restricted net assets* – Net assets subject to donor-imposed stipulations that will be met either by actions of the Mission Office and/or the passage of time.

*Permanently restricted net assets* – Net assets subject to donor-imposed stipulations that the principal be maintained permanently by the Mission Office.

The Mission Office did not have any temporarily restricted or permanently restricted net assets as of December 31, 2010 and 2009.

The Mission Office's revenues are reported as increases in unrestricted net assets unless their use is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law. Expirations of temporary restrictions on net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as net assets released from restrictions.

Contributions of assets other than cash are recorded at their estimated fair value.

**THE DIOCESE OF ROCKVILLE CENTRE  
PROPAGATION OF THE FAITH AND MISSION OFFICE**

Notes to Financial Statements

December 31, 2010 and 2009

**(b) Fair Value**

Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. The three levels of the fair value hierarchy are as follows:

- Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that a reporting entity has the ability to access at the measurement date.
- Level 2 inputs are inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.
- Level 3 inputs are unobservable inputs for the asset or liability.

The level in the fair value hierarchy within which a fair measurement in its entirety falls is based on the lowest level input that is significant to the fair value measurement.

The Mission Office follows the provisions of Accounting Standards Codification (ASC) 820, *Investments in Certain Entities That Calculate Net Asset Value per Share (or Its Equivalent)*. This guidance allows for the estimation of the fair value of investments in investment companies for which the investment does not have a readily determinable fair value using net asset value per share or its equivalent. Because the net asset value reported by each fund is used as a practical expedient to estimate fair value of the Mission Office's interest therein, its classification in Level 2 or 3 is based on the Mission Office's ability to redeem its interest at or near December 31, 2010. If the interest can be redeemed in the near term, the investment is classified as Level 2.

**(c) Cash and Cash Equivalents**

Cash and cash equivalents are comprised of highly liquid instruments with original maturities of three months or less except for those instruments held for long-term investment purposes.

**(d) Furniture, Fixtures, and Equipment**

Furniture, fixtures, and equipment are stated at cost at date of acquisition or fair value at date of contribution, if donated. Depreciation expense is recorded on the straight-line basis over the estimated useful lives of the related assets, as follows:

Furniture, fixtures, and equipment	5 years
Computer equipment	3 years

At December 31, 2010 and 2009, the Mission Office's fixed assets are fully depreciated.

**THE DIOCESE OF ROCKVILLE CENTRE  
PROPAGATION OF THE FAITH AND MISSION OFFICE**

Notes to Financial Statements

December 31, 2010 and 2009

**(e) Use of Estimates**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles generally requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**(f) Risks and Uncertainties**

Investments are exposed to various risks, such as interest rate, market, and credit risks. Due to the level of risk associated with certain investments, it is at least reasonably possible that changes in the values of the investments will occur in the near term and that such changes could materially affect the amounts reported in the statements of financial position.

**(g) Income Taxes**

The Mission Office accounts for uncertainties in income taxes recognized in the organization's financial statements using a threshold of more-likely than-not.

**(3) Investments**

Certain of the Mission Office's investments are in a pooled investment fund held by Unitas Investment Fund, Inc. (Unitas), a separately incorporated, nonregulated investment fund organized to provide investment options to Roman Catholic organizations in the Diocese. Unitas offers investment options to participants including a money market fund, fixed income, and equity offerings. The investments in Unitas are carried at net asset value based principally upon the quoted market prices of the underlying assets of the fund.

A "mission assistance fee" is deducted from the investment performance of all participants for the purpose of funding the mission component, provided the fund had a positive return. In December 2009, the Unitas Board temporarily discontinued the mission assistance fee. Effective September 1, 2010, the mission assistance fee was reinstated. Provided that the funds achieve a prescribed minimum rate of return, the mission assistance fee is deducted at a rate ranging from 0.05% to 0.50% annually depending upon the investment options chosen.

The balance of the Mission Office's investments consists of a money market fund, which is recorded at cost, which approximates fair value.

**THE DIOCESE OF ROCKVILLE CENTRE  
PROPAGATION OF THE FAITH AND MISSION OFFICE**

Notes to Financial Statements

December 31, 2010 and 2009

The following tables present the fair value hierarchy for the Mission Office's investments as of December 31, 2010 and 2009:

		<b>2010</b>			
		<u>Fair value</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Money market fund	\$	187,133	187,133	—	—
Unitas Money Market Fund		1,484,556	—	1,484,556	—
Total investments	\$	<u>1,671,689</u>	<u>187,133</u>	<u>1,484,556</u>	<u>—</u>

  

		<b>2009</b>			
		<u>Fair value</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Money market fund	\$	63,506	63,506	—	—
Unitas Money Market Fund		1,380,379	—	1,380,379	—
Total investments	\$	<u>1,443,885</u>	<u>63,506</u>	<u>1,380,379</u>	<u>—</u>

The Unitas Money Market Fund is redeemable daily with 1 day's notice.

**(4) Sale of Contributed Property**

On January 4, 2010, the Mission Office sold property located on Eighth Street, East Meadow, New York for \$268,000.

**(5) Due to Related Entity**

Due to related entity consists of amounts due to the Administrative Offices of the Diocese of Rockville Centre (the Administrative Offices) for services and staff provided by the Administrative Offices to the Mission Office.

**(6) Funds Held for Others (Amounts Raised for the National Office)**

Amounts raised for the National Office are calculated based on a formula stipulated in the annual report that the Mission Office is required to submit each year to the National Office. For the years ended December 31, 2010 and 2009, total amounts raised for the National Office consisted of the following with the unremitted component included in funds held for others (\$884,472 at December 31, 2010 and \$908,619 at December 31, 2009) on the statements of financial position:

		<u>2010</u>	<u>2009</u>
National Office	\$	777,296	987,144
Holy Childhood and St. Peter Association		63,898	67,672
	\$	<u>841,194</u>	<u>1,054,816</u>

**THE DIOCESE OF ROCKVILLE CENTRE  
PROPAGATION OF THE FAITH AND MISSION OFFICE**

Notes to Financial Statements

December 31, 2010 and 2009

**(7) Funds Held for Others (Custodian Funds)**

Custodian funds are amounts received from special collections and appeals designated to specific agencies. These funds are entrusted to the Mission Office only for the purpose of receiving, holding, and disbursing them according to the purpose of the collection or appeal. Custodian funds totaled \$714,608 and \$1,233,235 at December 31, 2010 and 2009, respectively.

**(8) Pension Plan**

The Mission Office is a participant in the lay pension plan, a noncontributory defined benefit plan established by the Diocese covering employees who meet certain minimum service requirements. Because the plan is considered a multi-employer plan, it is only subject to certain minimum reporting requirements. Pension expense totaled \$6,009 and \$6,798 for the years ended December 31, 2010 and 2009, respectively.

**(9) Subsequent Events**

In connection with the preparation of the financial statements, the Mission Office evaluated events subsequent to the statement of financial position date of December 31, 2010 through July 7, 2011, which was the date the financial statements were available to be issued, and concluded that no additional disclosures were required.