



Diocese of Rockville Centre

Office of Parish Support
379 Linden Street
Massapequa Park, NY 11762
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Trustee acknowledgment of submission of deficit budget for the fiscal year ending
August 31, _____

We, the duly appointed lay trustees of _____, located in
_____, NY, in consultation with the Pastor, acknowledge that the parish is
submitting a budget that results in an operating deficit for the fiscal year ending on the date
noted above in the amount of

Along with the Pastor, we understand that continued and ongoing operating deficits can have a
detrimental effect on future parish operations and missions. The parish is planning to address
this deficit, during the course of the year, by (Check all that apply)

- ☐ Utilizing Available Reserves
- ☐ Utilizing Investment Earnings
- ☐ Increased Offertory Efforts
- ☐ New Fundraising Efforts/Events
- ☐ Reducing Operating Expenses
- ☐ Other _____

It is understood that if the parish uses available reserves to address the current budgeted deficit
it may impact future operations and business plans.

Trustee Name:

Date

Trustee Name:

Date